

Executive Committee online meeting, March 28th 2013

Present:

Ines Boechat, President; Wendy Lam, Secretary; Dorothy Bulas, Vice Secretary; Tim Cain, Membership Secretary; Cathy Owens, standing in for ESPR's future Vice Treasurer; Amanda Dehaye, General Manager

Absent:

Gloria Soto, Treasurer: technical problems prohibited joining, "recap" meeting held with IB.

1. WFPI's Annual Members Meeting, May 15th 2013, 07:00 am Central Standard Time, USA (-5GMT)

- Virtual attendance via GoToMeeting, physically hosted by SPR in San Antonio, Texas.
- Takes place once a year, open to **all** member organizations and **any** interested individuals wishing to attend physically or online.
- The occasion to present the Annual President and Treasurer's Report: achievements/challenges 2012-2013, our plans, our financial situation. Take questions from the floor.
- WL to issue invitations – all Council societies must be represented, national societies encouraged to have one representative present. Other interested parties invited to attend via newsletters and website.
- Annual Report: to be drafted and presented in .ppt form by the President, Secretary, Treasurer and Committee chairs. Should take around 30 mins, leave 30 mins for discussion.
- Report to be circulated to the Council before the Annual Meeting for the Council's review and feedback.

Should all member organizations be asked to "approve" the Annual Report? i.e. Council AND non-Council organization members? Or should this report be given as information only? In the bylaws as they currently stand:

- 1/ Only bylaws amendments and WFPI's dissolution are subject to a full member organizations' vote**
- 2/ The Council can extend this list at its own discretion.**

Question	Answer
Why extend full member organizations' voting to approval of the Annual Report?	For many nations, it is customary for not-for-profit organization members to approve the Annual President and Treasurer's Report. In some instances is required by law. It is not mandatory in the USA, which currently regulates the WFPI (through the SPR) but the Council can choose to introduce it. It encourages membership buy-in and board accountability and demonstrates good governance and probity - which WFPI does need to do given its financial dependence on public generosity and external grants.
What are the downsides?	A member organization might vote against. But in practice, so long as the Council keeps other member organizations informed of WFPI's work throughout the year (website, newsletters, Council members relaying information), this rarely happens.

Executive Committee: full member vote approved for 2013, a permanent decision to be made during a bylaws revision and set out in the amended bylaws.

2. ESPR Presidency 2014

ESPR in a period of internal restructuring. Nominations for WFPI officer positions are due in June. Has asked for a freeze on Presidential rotation (and therefore all founding terms rotation) to defer ESPR's ascendancy to the Presidency to 2015. See figure 1 for impact on the Council's composition.

Executive Committee: approved.

3. Possible bylaws amendments - Council and Annual Meeting voting rights and quorums.

See Figures 2 and 3 belows for current bylaws status and possible amendments. Other point to review: membership/participation of non-pediatric radiologists (general radiologists, clinicians, technicians).

Suggestions:

- No motions for amendments put forward at this year's Annual Meeting.
- Bylaws Committee to hold initial meeting in San Antonio/GoToMeeting to draft amendments for Council approval.
- Full membership vote on amendments - mandatory under bylaws - either at 2014 Annual Meeting or earlier if needed, by email. The latter permitted under the bylaws if written authorisation given by all member organizations.

Executive committee: approved.

4. Amendment to strategic framework (Working avenue n° 2: advocating for appropriate practices and resource allocation for children)

Initial plans included becoming ISR's pediatric imaging wing. This idea has lost momentum, more discussion needed with ISR and RSNA, ESR and ACR (on whom ISR is dependent for funding). There is an increasing trend for societies to develop their own international goals, the need for WFPI is questioned. Time needed prove the WFPI's added value and financial viability.

Suggestion: remove reference to becoming ISR's pediatric imaging wing from strategic framework for now.

Executive Committee: approved.

5. Updates on TB, US and Medikidz

Childhood TB: led by an international WFPI group, a common thread in all Africa/Asia/Latin American outreach projects, draws on education & patient safety committee support.

It is narrow-focus, low-tech (low hanging fruit), clinical with prospects for research, draws in the significant TB expertise that exists within the WFPI and is underpinned by international networking - opens pediatric imaging doors elsewhere. It is also an excellent potential vehicle for fund raising; meaningful outreach federates, website content alone (eg) will not guarantee the WFPI's long term viability.

However, this project will call upon the WFPI's full backing and require concerted efforts - volunteers and staff - to ensure smooth running and output. External grants cannot be secured without a minimum of structure and delivery. **An overview of this project will feature in the WFPI's Annual Report; and the Council will be asked for its support: please [click here](#) by way of preparation.**

Simplified ultrasound: discussions underway for roll out in South Africa, "bolt on" to Imaging the World via a colleague of IB at UCLA [[click here](#)]. **Executive Committee: approved.**

Medikidz: contacted SPR, is seeking a small group of pediatric radiologist to help write or review the text for medical information comic books aimed at children on medical imaging topics. The list of collaborating organizations is quite impressive: <http://www.medikidz.com/partners/>. Don Frush SPR worked on a CT project with them: responsive, did quite accurate, high quality and helpful work. Suggested response: "SPR and its sister organizations in pediatric imaging, WFPI and IG, are interested in participation, need to look at the topics to figure out which organization makes the more sense to take the lead". To note: all voluntary, no financing involved.

Executive Committee: approved.

6. Arrangements for WFPI meeting at ESPR Budapest June 2013

Need further discussion on agenda and invitations as only 3 weeks after WFPI's international Annual Meeting. A more local session with European societies and/or the ESPR board? In the future, Annual Meetings could be hosted by other Regional societies in Europe and elsewhere.

Executive Committee: CO, IB and TC to discuss further (TC will be in Budapest, IB has family commitments so regrettably cannot attend).

Figure 1: COUNCIL COMPOSITION FOLLOWING 2013-2014 "FREEZE"

COUNCIL MEMBERS	Sept 2012 - May 2013	May 2013 - 2014	May 2014 - 2015	May 2015 - 2016	May 2016 - 2017	May 2017 - 2018	May 2018 - 2019	May 2019 - 2020	May 2020 - 2021
President	SPR		ESPR	SLARP	AOSPR	AfSPI	SPR	ESPR	
Vice President		ESPR	SLARP	AOSPR	AfSPI (Africa)	SPR	ESPR	SLARP	
Past President			SPR	ESPR	SLARP	AOSPR	AfSPI	SPR	
Secretary	AOSPR	SPR	3rd Secretary		4th Secretary				
Vice Secretary	SPR	Future 3rd Sec		Future 4th Sec		Future 5th Sec			
Treasurer	SLARP	ESPR		3rd Treasurer		4th Treasurer			
Vice Treasurer	ESPR	Future 3rd Treas		Future 3rd Treas		Future 5th Treas			
SPR1 Representative Director	(New term)			(New term)			(New term)		
SPR2 RepDir	(New term)			(New term)			(New term)		
ESPR1 Rep Dir	(New term)			(New term)			(New term)		
ESPR2 RepDir	(New term)			(New term)			(New term)		
SLARP1 RepDir	(New term)			(New term)			(New term)		
SLARP2 RepDir	(New term)			(New term)			(New term)		
AOSPR1 RepDir	(New term)			(New term)			(New term)		
AOSPR2 RepDir	(New term)			(New term)			(New term)		
AfSPI1 RepDir	(New term)			(New term)			(New term)		
AfSPI2 RepDir	(New term)			(New term)			(New term)		

Figure 2: COUNCIL BUSINESS: VOTING & QUORUMS

Bylaws status	When are motions passed?	Who decides when motions are put to the vote?	Who votes?	How many votes each?	Who casts the votes?	How many votes for passage?	Proxies possible?	Quorum?	Call for re-vote possible?
CURRENT	When key issues arise in the Council's strategic planning, project oversight, financial steering and ensuring the WFPI's legal and ethical integrity (Example: involving Image Gently in the stewardship of WFPI's patient safety work)	The President	Each of the Regional Societies with a seat on the Council Co-opted representatives of societies/organizations with a seat on the Council cannot vote	Each society has two votes each, regardless of how many seats it has on the Council	Whoever each society so chooses	A simple majority In the event of a tie, the President's vote determines the outcome.	Representative Directors: Yes Officers* No * Pres, VP, Sec, VC, Treas, VT	Simple majority of Council members unless specified otherwise by the bylaws	Yes, if a society was not fully represented when a ballot took place and so chooses to make this call. Can only happen once per motion.
POSSIBLE AMENDMENT									

Figure 3: ANNUAL MEETING (open to all member organizations): VOTING & QUORUMS

To note: votes & quorums apply to WFPI members, i.e. pediatric imaging **organizations**. Individuals belonging to these various organizations are not members in their own right so they cannot vote.
To date, the WFPI has **9** members: 5 regional organizations, 4 national/supranational organizations. This latter is expected to rise.

Bylaws status	On what?	Who decides when issues are put to the vote?	Who votes?	How many votes each?	Who casts the votes?	How many votes for passage?	Proxies possible?	Quorum?	Call for re-vote possible?
CURRENT	1/ Amendments to the bylaws 2/ Dissolution of the WFPI 3/ "Other": nothing else specified	The bylaws	Each member society, whether regional or national/supranational Co-opted representatives of societies/organizations with a seat on the Council cannot vote	Each society has three votes each	Regional societies: a) 2 x Representative Directors b) 1 x a society member who does not hold a seat on the Council (whoever the society so chooses) National societies: The societies' "official WFPI liaison officer". <i>To note: these officers have not been nominated to date, all communications with Presidents and Secretaries</i>	A simple majority inferred In the event of a tie, the President's Regional Society's vote determines the outcome.	Regional societies: Yes for Representative Directors National societies: Yes for the "official WFPI liaison officer" <i>To note: these officers have not been nominated to date so presumably nat/supranat societies will just pick an available representative to vote</i>	Regional societies Full quorum National societies 1) Two thirds quorum for bylaws amendments & dissolution. If this quorum is not met, meeting reconvened 2 weeks later with no quorum 2) One thirds quorum for "other"	No
POSSIBLE AMENDMENT	Specify "other" (recommended in legal terms) E.g. full membership approval of the President & Treasurer's Annual Report			Adjust to give regional societies more weight? EG 3 votes regional, 1 vote national/supranational	For regional & national societies Simplify? Considerations: leave more leeway for individual society choice, but WFPI needs notification (see "proxies")	Need to specify. EG simple majority?	Depends on choices made for "who casts the vote". Considerations: avoid the same person voting for 2 societies, WFPI needs notification.	Lower the quorums? To note: quorums act as "fireguards" to ensure important business is brought to member organizations' attention	