WFPI Executive Committee Meeting, 7th July 2016 (online)

Present: Gloria Soto/GS, (President), Veronica Donoghue/VD, (Past President), Dorothy Bulas/DB, (Secretary), Jaishree Naidoo/JN, (Vice Secretary), Rutger-Jan Nievelstein/RN (Treasurer), Ines Boechat/IB (Past President and Chair), Amanda Dehaye/AD, (General Director), Kim Pede (Admin. Support)

Absent: Wendy Lam/WL, (Vice President), Richard Barth/RB (Vice Treasurer), Kimberly Applegate/KA, (IG Representative).

Blue comments = action

1/Bylaws revision passage, consequences

GS: WFPI's member societies have unanimously approved the revisions of the bylaws, which entail the following:
- The African society has been included in our regulations
- The Outreach and Digital Education Leaders join the Council, and will attend EXCOM meetings from August on. This will help project monitoring.
- The text on the World Federation working groups has been updated, reflecting our reality.
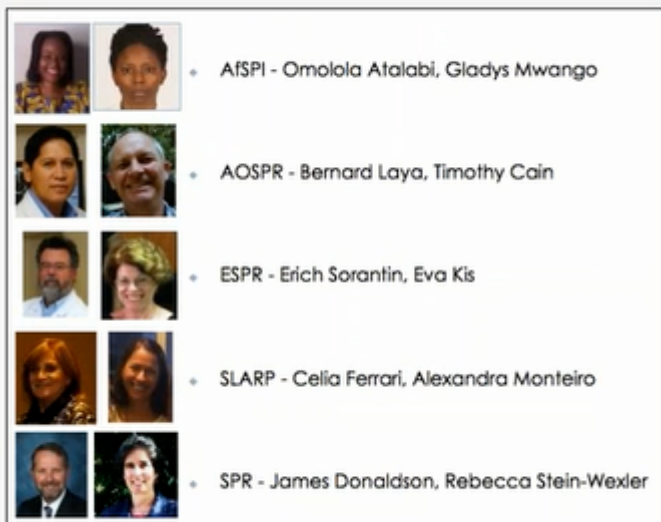
2/ Co-optation, Founding President

GS: asked for approval of nominating Ines Boechat as a co-opted member of the Council, under the status as "Founding President". EXCOM members present approved unanimously.
Next steps:
RB and WL's approvals to be sought by mail.
A 2/3 approval to be sought by mail from the other Council members – here they are

Representative Directors (here's their role)

- AfSPI - Omolola Atalabi, Gladys Mwango
- AOSPR - Bernard Laya, Timothy Cain
- ESPR - Erich Sorantin, Eva Kis
- SLARP - Celia Ferrari, Alexandra Monteiro
- SPR - James Donaldson, Rebecca Stein-Wexler

Action
- **AD to send e-mail to Wendy Lam, Richard Bath and the Representative Directors to vote on co-optation of Ines Boechat as Founding President.**

3/ Staff overview regarding recent changes

AD: Amanda reported that she will be reducing her hours to 1 day a week with her same title of General Director. Administrative responsibilities will be taken on by Kim Pede for ½ day a week.

AD: Can the meeting be held one hour later than it is today? Those in attendance all voted yes. The new times are as follows (give or take a few variations at different times of the year as countries accommodate day light saving)

California: 7 am
Washington DC: 10 am
Santiago: 10 am
Dublin: 3 pm
Utrecht: 4 pm
Pau: 4 pm
Johannesburg: 4 pm
Hong Kong: 10 pm

GS: A general discussion ensued regarding the mapping framework circulated prior to the meeting. The main objectives are:

- Establish the number of pediatric radiologists all over the world. (Distribution per country and per region)
- How are the pediatric radiologists trained across the world? (Highlight the disparities and gaps in that training.)
- Roadmap to guide everyone in their efforts
- Need to define a working group (WG) made up of representatives of the regional societies
  - Regional definitions of pediatric radiology will need to be established
- WG to agree on basic definitions – what information needs to be gathered? Come up with a survey?
- WG to identify and recruit key contacts per country and regions – to disseminate the survey
- WG to review the findings of the survey
- WG to define a map
- Write a white paper on the findings that can be presented at meetings

The working group will have to define how to get to the specific geographic areas needed. They will need to find and recruit key people per country. Those individuals will have to reach out to people personally since e-mails are not going to get the same results.
We can also source information from existing mapping exercises/data bases, if it exists (RSNA, ISR, ESR, ESPR, NGO contacts, national Ministry of Health/government contacts, other) and above all, learn lessons from their experiences in collecting and processing this data.
The group agreed that they would like to identify "Who is formally trained in pediatric radiology" and "Who dedicates more than 50% of their work to pediatric radiology".
It was agreed that demonstrating the benefits of having this overview is vital, as is collecting only information that can be processed/used.

GS shared the timeline below:

- July 2016: EXCOM clears the Mapping outline, Working group assembled
- August – Sept 2016: Working group discussions on methodology (one GTM, otherwise online – listserv, via Amanda)
- Sept 2016: Working group meets (GTM) to finalize methodology
- Oct 2016 –Jan 2017: Working group collates data
- Feb 2016: Initial collation of data, distributed to Working Group

- March: Working Group meets to discuss initial results, discuss clarifications and discrepancies, data holes, corrective steps
- April 2016: results finalized, approved by the Working Group
- May – July 2017: paper drawn up and submitted

All agreed to keep the working group small – 5 members from each Regional Society, plus possibly India and China under WL's co-ordination.

Action:
- **ExCom to nominate people for the working group in the next 2 weeks.**
- **RJN to contact ESPR to inquire as to whether the individuals who did the survey for them can support the WFPI working group.**
- **DB to contact RSNA and ISR to gather any pertinent data from them available**

6/ Digital Education

GS: Brian Coley from the Cincinnati Children's Hospital/SPR has been nominated as the new Digital Education Leader. All agreed with the proposal.
Brian will analyse the current online WFPI presence and draw up a vision/action plan for future development, along with the resources (international team) required for roll-out.
New team members/volunteers can be recruited by the Digital Education team although their involvement will entail clearance from their own society's boards.

On Your Shoulders – follow up:
With regard to the questions asked to Council members in the Document "On Your Shoulders" (http://www.wfpiweb.org/Portals/7/Education/Digital-Education-WFPI-lite.pdf) prepared for the meeting on Digital Education at IPR, Chicago, May 2016:

Questions 1 and 2 have been answered by EXCOM's approval of the mapping project

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1/ Would you like to see WFPI's impact on its "member" community increase? (YES or NO)

I.e. do you consider the status quo acceptable (WFPI is already meeting its members' expectations)?
OR
Do you consider WFPI's output should have added value for this community over and above what they already obtain via their own societies/networks/the internet?

2/ If you would like increased impact, what is needed to bring this about? (PLEASE DESCRIBE CONCRETE & MEASURABLE DELIVERABLES, AND YOUR ROLE IN ASSISTING WITH THEIR DELIVERY)

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Questions 3 & 4 will be handled by the Digital Education leader/team.

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3/ Would you like to see our website take on a larger role? (YES or NO)

I.e. would you like to see the website becomes a repository in its own right (as opposed to depending on social media directing traffic to it) that attracts a healthy flow of spontaneous, returning visitors?

4/ If so, what will you and your society do to ensure this happens? (PLEASE DESCRIBE CONCRETE & MEASURABLE DELIVERABLES, AND YOUR ROLE IN ASSISTING WITH THEIR DELIVERY)

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Questions 5 & 6: on stand by for now. They are critical questions, but in order to harness support, we need a vision and a plan. We will come back to them, as and when needed!

> **5/ Do you agree that our online community has potential – and merits priority attention – for development with regard to meeting WFPI's education goals? (YES or NO)**
>
> **6/ Are you ready to mobilize yourself and your society to this end, via identifying interested volunteers to work with us and generating/securing content? (YES or NO)**

7/ Misc.

VD and Kim Pede won't be able to attend the next ExCom meeting

Action: AD to contact WL with apologies for the invitation oversight and send her the recording of the meeting as well as the minutes. The EXCOM email list will be updated!!

Next EXCOM meeting: Thursday 4th August
[EXCOM meetings take place on the first Thursday of every month]