

WFPI Executive Committee Meeting, 5th April 2018 (online)

Present: Wendy Lam/WL (President), Omolola Atalabi/OA (Vice President), Rutger-Jan Nievelstein /RJN (Treasurer), Jaishree Naidoo/JN, (Secretary), Ines Boechat/IB (Founding President and Co-opted Director), Hansel Otero/HO (Incoming Outreach Chair), Jennifer Boylan/JB (SPR Staff Liaison), and Kim Pede /KP (Admin)

Absent: Gloria Soto/GS, (Past-President), Cristian Garcia (Vice Secretary), Richard Barth/RB (Vice Treasurer), Cicero Silva/CS (Outreach Lead), Sanjay Prabhu/SP (Digital Education Lead), Ricardo Faingold/RF (Incoming Outreach Vice Chair), Bernie Laya/BL, (Representative Director), Ram Senasi/RS (Incoming Outreach Vice Chair), Michael Gee/MG (MRI Protocol Lead), Amanda Dehaye (Past Executive Director, Co-opted Director), Dorothy Bulas/DB (IDoR Leader), and Kimberly Applegate /KA (IG Representative).

Blue comments = action

1/ Approval of Minutes

KP: The group unanimously approved the minutes from April 5, 2018.

2/ Committee Reports Update

KP: All reports have been received. (Outreach, Digital Education, and MRI Protocol)

3/ WFPI Financials

JB: Share the current state of the WFPI financials. Jennifer shared that the funds that come from SPR are documented a certain way which is why it comes up the way it does in the financial statement. Jennifer will spruce up the spreadsheet a bit before sending over for presentation. Rutger-Jan nievelstein (RJ) and Richard Barth (RB) can present in more detail. Ines Boechat (IB) will present to the board at SPR and RJ will present to Board at ESPR.

Action: Jennifer Boylan (JB) will send updated financials for Board reports.

4/ Nominees for 2018/2019 Open Positions

WL: Provided an update on where we were with the nomination process.

- Vice President and Representative Director – SPR - nominated
- Vice President - Dorothy Bulas - Ines reported on the representative announcements
- Representative Director - Diego Jaramillo- replaces Dr. Rebecca Stein-Wexler
- Vice Treasurer and Representative Director – SLARP -
- Vice Treasurer – Tatiana Fazecas
- Representative Director – Pilar Dies to replace Dr. Celia Ferrari
- Fifth Organization Board Member to focus on Education and Representative Director - ESPR

- 5th Organizational Director – Rutger-Jan said they will be nominated at ESPR meeting in June
- Representative Director – TBD to replace Erich Sorantin
- Representative Director – AOSPR to nominate
- Representative Director - ? To replace Bernard Laya

Action: Wendy Lam (WL) to reach out to Tim Cain to see if a nomination can be made prior to the AOSPR meeting in the fall.

5/ ESPR Refreshments for meeting

KP: We receive information from the ESPR meeting planner on the costs of refreshments for the afternoon meeting from 1:30 pm to 3:00 pm Berlin, Germany time. Jennifer Boylan (JB) suggested that since it was right after lunch perhaps just having water available would suffice. The group agreed.

Action: Rutger-Jan (RN) to follow up with meeting planner indicating that water would be sufficient.

6/ Observership

WL: Brought up the discussion of who should be the committee to review the applicants for the observership. It was decided that the Secretary, Past President and the sponsor at the hospital where the observership is taking place should be on the committee.

Action: Kim Pede (KP) will send out the applicant information to Jaishree Naidoo (JN), Secretary, Gloria Soto (GS), Past President and Omolola Atalabi (OA), Vice President since Jaishree is also the observership sponsor.

7/ SPR Meeting

JB: Asked if anyone had any open questions regarding the SPR meeting. JB indicated that she would have the lapel pins available for those who sign up to make a donation. She will have a notebook available or the person can go to the website and make a donation. JB is also going to have the map reprinted from the mapping project last year so that can be on display.

8/ Update on MOU with PGIMER

WL: Reported that she sent over the MOU but has not received a reply.

Action: WL to follow up on her initial email.

9/ Update on ISR and WFPI Collaboration Agreement

WL: Reported that ISR is updating the MOU. Donald Frush is circulating and Wendy will update the group when she receives the MOU.

10/ Website update

SP: Sanjay Prabhu (SP) was unable to attend the meeting so we have moved this topic to the next full Board Meeting in July.

Action: Kim Pede (KP) to move topic to July meeting.

11/ Bracco Pediatric Research Study IsoVue

WL: Wanted to know how a request like this should be handled? The group indicated that it should be managed by the individual organizations. The data would need to come from them. We could forward to the Presidents of our member societies.

Action: Wendy Lam (WL) to respond to the email directed to her and indicates that we recommend contacting the society Presidents directly for the information.

12/ Any other business?

KP: We discussed that the first 30 minutes of the ESPR Meeting on Friday, June 22nd from 1:30 pm (Berlin, Germany time) to 2:00 pm would be for the Board Meeting. The General Assembly would be from 2:00 pm – 3:00 pm (Berlin, Germany time)

Action: Kim Pede (KP) to send over meeting invite for both meetings.

Next EXCOM meeting during ESPR in Berlin, Germany:

Friday, 6/22/18 – 6:30 – 7:00 am (CST)

[EXCOM meetings will take place on the first Thursday of every month.]