

WFPI Executive Committee Meeting, 1st March 2018 (online)

Present: Wendy Lam/WL (President), Omolola Atalabi/OA (Vice President), Gloria Soto/GS, (Past-President), Rutger-Jan Nievelstein /RJN (Treasurer), Jaishree Naidoo/JN, (Secretary), Ines Boechat/IB (Founding President and Co-opted Director), Cicero Silva/CS (Outreach Lead), Sanjay Prabhu/SP (Digital Education Lead), Dorothy Bulas/DB (IDoR Leader), Jennifer Boylan/JB (SPR Staff Liaison), and Kim Pedersen/KP (Admin)

Absent: Cristian Garcia (Vice Secretary), Richard Barth/RB (Vice Treasurer), Hansel Otero/HO (Incoming Outreach Chair), Ricardo Faingold/RF (Incoming Outreach Vice Chair), Amanda Dehaye (Past Executive Director, Co-opted Director), Michael Gee/MG (MRI Protocol Lead), Bernie Laya/BL, (Representative Director), Ram Senasi/RS (Incoming Outreach Vice Chair), and Kimberly Applegate /KA (IG Representative).

Blue comments = action

1/ Approval of Minutes

KP: The group unanimously approved the minutes from February 1, 2018.

2/ Update on MRI Protocol Committee

WL: MRI protocol update provided in writing by Michael Gee as follows:

1. We have compiled a list of 10 initial pediatric protocols to roll out with their associated pulse sequences
2. During our next meeting in March we will finalize these protocols
3. Mai-Lan Ho has engaged an MR physicist and lead MR technologist at the Mayo Clinic to join the committee. The physicist will take the list of 10 protocols and complete the technical parameters of the protocols in a vendor-neutral manner prior to publication on the WFPI website.
4. We will discuss the initial sites for implementation of the protocols. We are creating a Protocol Implementation subcommittee and can offer membership to radiologists at participating sites to help engage them and create a mechanism for getting feedback on the new protocols. Hopefully some of the committee members will volunteer their home institutions as initial sites.
5. Three vendors (GE, Siemens, Toshiba) have engaged me about helping to support our efforts. Items discussed with the vendors include 1) embedding links to vendor pediatric MRI protocols on our page along with the WFPI MR protocols, 2) appointing a vendor contact person who can help field questions from WFPI members and can participate in committee conference calls on a rotating basis, 3) offering to help disseminate the committee efforts through publications in vendor media material (e.g. Siemens Magnetom World).

Action: There was a recommendation to try out the protocols at some location.

3/ Discussion of 5th organizational member responsibility for 2018/2019

KP: Discussion ensued regarding the focus of the 5th organizational member for the 2018/2019 term. It was decided that the ESPR nominee for this position would support Sanjay Prabhu (SP) the chair for the Digital Education Committee. This member could share educational material from their region and support education globally. When it comes time to ask for nominations from the 5th organization member in future years, the ExCom members will determine the focus of support needed for that term year and notify the 5th organizational member.

A	B	C	D	E	F	G	H	I	J	K
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
President	Executive Committee	Founding President (Ines Boechat)			ESPR (Veronica Donoghue)	SLARP (Gloria Soto)	AOSPR (Wendy Lam)	AfSPI (Omolola Atalabi)	SPR	ESPR
VICE President (ELECT)		Founding Vice President (Veronica Donoghue)			SLARP (Gloria Soto)	AOSPR (Wendy Lam)	AfSPI (Omolola Atalabi)	SPR	ESPR	SLARP
Past President		Past President			SPR (Ines Boechat)	ESPR (Veronica Donoghue)	SLARP (Gloria Soto)	AOSPR (Wendy Lam)	AfSPI (Omolola Atalabi)	SPR
Secretary		Founding Secretary (Wendy Lam)			SPR (Dorothy Bulas)	SPR (Dorothy Bulas)	AfSPI (Jaishree Naidoo)	AfSPI (Jaishree Naidoo)	SLARP (Crisian Garcia)	SLARP (Crisian Garcia)
Vice Secretary		Founding Vice Secretary (Dorothy Bulas)			AfSPI (Jaishree Naidoo)	AfSPI (Jaishree Naidoo)	SLARP (Cristian Garcia)	SLARP (Cristian Garcia)	ESPR	ESPR
Treasurer		Founding Treasurer (Gloria Soto)			AOSPR (Timothy Cain)	ESPR (Rutger Jan Nievelestein)	ESPR (Rutger Jan Nievelestein)	SPR (Richard Barth)	SPR (Richard Barth)	SLARP
Vice Treasurer		Founding Vice Treasurer (Timothy Cain)			ESPR (Rutger Jan Nievelestein)	SPR (Richard Barth)	SPR (Richard Barth)	SLARP	SLARP	AfSPI
	→	Fifth organization Board member(s)						ESPR	AOSPR	AOSPR

Action: Rutger- Jan Nievelestein (RJN) will notify the ESPR of the request for a nominee to support the Digital Education Committee in 2018/2019.

4/ GICS – WFPI to support drafting guidance for radiology resources at different levels of surgical care

CS: Provided background on the correspondence between GICS and WFPI. GICS (Global Initiative for Children's Surgery) asked if they could present what WFPI does at their conference in India in December. Sridhar Gibikote (local pediatric radiologist) agreed to present at the conference and there was interest in collaborating with WFPI. GICS is crafting a document that specifies the level of surgical care that can be provided in a health center, regional hospital, and national hospitals. They are asking for our input in regards to the imaging needs at each level. GICS also proposed WFPI lead a "Radiology workgroup" within GICS. WFPI agreed to participate. Wendy Lam (WL) suggested that the workgroup could be led by SLARP representatives. Pilar Dies (SLARP President) suggested Samuel Espinoza from Mexico and Tatiana Fazecas from Brazil to lead such a group. One of the GICS leaders who works closely with Sridhar Gibikote suggested having Sridhar in the group. Cicero Silva (CS) asked the group if they wanted to expand beyond those initially recommended. The ExCom agreed that having 3 or 4 initial members participating would be appropriate. Others could be added if needed. Ines Boechat (IB) offered to send CS a document from the World Health Organization (WHO) regarding different levels of medical care. GS said

that she had a document to share regarding the minimum requirements for oncology treatment that she would send over as well.

Action: Ines Boechat (IB) and Gloria Soto (GS) to send over the documents that they offered to share to Cicero Silva (CS).

5/ Article on the WFPI for AAP newsletter

CS: Indicated that AAP was interested in having WFPI submit a small article about our organization. This could open another channel for WFPI. We could consider providing some content from Starfish or provide a link to our website or Facebook page. Ines offered to write something.

Action: Ines Boechat (IB) to write article and send to Cicero Silva (CS) so that he can forward to AAP.

6/ ISR and WFPI Collaboration Agreement

WL: Received an email asking if we would like to renew our MOU with ISR. Ines Boechat (IB) provided the background behind the initial MOU. We couldn't become a member of their organization since you had to have a conference and WFPI didn't have one. Therefore, IB worked with them to draft the MOU so that there could be collaboration between the two organizations. IB suggests that WL sent back a message indicating that we would like to renew the agreement and ask which way do they see us collaborating in a more active way moving forward. Gloria Soto (GS) has a relationship with one of their members and can ask what they are currently focused on to see if there is something that we can collaborate on.

Action: Wendy Lam (WL) to respond to Donald Frush's email and let him know that we are interested in continuing to collaborate in a more active way. Gloria Soto (GS) to reach out to her contact to see what initiatives the ISR is currently focused on.

7/ Newsletter for March

KP: Reviewed the topics for the March newsletter. Which are as follows:

- Outreach work from Laos and Thailand – DB provided article and images
- ESPR – RJN provided article
- GICS – CS provided a photo of presentation – Should we have an article? Need to follow up with Cicero.
- SPR – Dr. Bulas Gold Medal – JB to provide information both Gold Medal and SPR meeting.

- Re-advertise South African Observership – Omolola and Jaishree indicated that they know that they are getting interested parties applying. The deadline for applying is April 30th and the program will begin anytime from July onward.
- Other topics?
 - Sanjay – Digital Education Ambassadors – Sanjay to provide write up.
 - Article about Bill Shiels WFPI Fellowship and recruiting for countries who want to offer fellowship programs?

Action: All articles to be submitted by 3/9/18 to Kim Pede (KP).

8/ Lego MRI

JB: In time for the SPR meeting and ESPR meeting we can promote the large Lego MRI sets. Jennifer Boylan (JB) will arrange to have the sets available for pickup at the SPR meeting for those who purchase in advance. JB will reach out to Dirk to see how we can manage the inventory and distribution at the ESPR meeting. She may reach out to Judith from the ESPR office as well if support is needed.

Action: Jennifer Boylan (JB) will reach out to Dirk Denoyelle from Amazings regarding inventory and distribution. She will contact Judith from ESPR if she needs assistance in distributing at ESPR meeting.

9/ Any other business?

WL: Sent out an MOU template for WFPI Grant/Observership Programs to ExCom to provide comments on. We will give everyone until 3/9/18 to respond and then provide an updated version to the group prior to sending to Rajesh Krishnamurthy, MD.

Action: Group to provide feedback by 3/9/18. KP to compile recommendations to send to the group.

Next EXCOM meeting:

Thursday, 4/5/18 - 8:00 – 9:00 am (CST)

[EXCOM meetings will take place on the first Thursday of every month.]