

Revised: July 2016

# SEPARATE DOCUMENT

## INTERNAL REGULATIONS

### OF

## THE WORLD FEDERATION OF PEDIATRIC IMAGING



Article ordering follows the WFPI's bylaws

### ARTICLE II

#### MEMBERSHIP

#### **Section 2. Membership categories:**

2.1. Regional Members currently include:

- Society for Pediatric Radiology (SPR)
- European Society for Paediatric Radiology (ESPR)
- Latin American Society of Pediatric Radiology (SLARP)
- Asian and Oceanic Society for Paediatric Radiology (AOSPR)
- African Society of Paediatric Imaging (AfSPI)

#### **Section 3. Membership application:**

3.2. Procedure:

- i. Approval and refusal: Any application for regional, national or supranational membership is forwarded to the Vice Treasurer. If the Vice Treasurer considers the application in conformity with the WFPI's bylaws, the application is processed as set out in sub-section iii.
- ii. Appeal: In the event of a refusal, the applicant can appeal to the Executive Committee, which puts the matter to the vote. If the Executive Committee approves the appeal, the application is processed as set out in sub-section iii. If the appeal is rejected, a regional membership applicant can then call for the Council's reconsideration. National and supranational applicants have no further rights of appeal.
- iii. Membership comment:
  - Approved applications are distributed to all WFPI member organizations in the next mailing, then posted on the WFPI website.

- Regional applicants rejected on appeal and calling for further Council consideration are similarly distributed to all WFPI member organizations, with their “Council reconsideration” status clearly specified.
  - Individual members of WFPI member organizations can comment on any application so distributed to the Council within one (1) month from circulation/posting of the list.
  - If no written comments of protest are submitted for national and supranational applicants, the application is considered elected.
- iv. Council reconsideration: If written letters of protest are submitted, or a regional applicant calls for Council reconsideration after Executive Committee refusal on appeal, the Council reconsiders the application. At its following Council meeting, it may either:
- conduct additional investigations, and invite explanations from the applicant;
  - vote to approve the application, constituting election to the status of membership;
  - vote to deny the application, in which case the applicant is informed accordingly.
- These Council meetings require a two thirds quorum and a simple majority vote for national and supranational applications, and a full quorum and unanimous vote for regional applications.
- v. Admission: Following successful election, applicants are admitted to the WFPI. A prorated dues invoice is sent out, and the benefits of membership begin.

#### **Section 4. Termination of Membership:**

##### 4.2. Details of termination notification, hearings, passage/reversal and reinstatement

- i. Notification: If the Council intends to terminate membership for unethical behavior deemed detrimental to the WFPI, the Secretary notifies the member in question, indicating the reason for the proposed termination.
- ii. Hearing: the terminated member can be heard at the next regularly-scheduled Council meeting, held with a two thirds quorum. On conclusion of the hearing, the Council can overturn its termination decision by a two thirds majority vote.
- iii. Passage/reversal: if the Member does not request a hearing, Council action to terminate membership passes into effect at the adjournment of the next regularly-scheduled Council meeting. If a hearing is requested but the Council does not reverse its decision, Council action to terminate membership passes into effect at the adjournment of the Council meeting at which the hearing was heard.
- iv. Reinstatement of membership: Once terminated, the ex-member can request the President to present its case at the next Annual General Meeting, with its termination put to the members’ vote. If, by a two thirds majority vote, members elect to reinstate active membership, the terminated member is reinstated as a member of the WFPI. If the terminated member fails to receive the necessary two-thirds majority vote, the termination is effective from the date of the Annual General Meeting. The Member has no further right of appeal but can reapply for membership two years after the effective date of termination.

### ARTICLE IX

#### DUES

#### **Section 2. Due Date:**

##### *2.2 Details of dues collection procedures, delinquency and non-transferability*

- i. Dues notices: are sent to each WFPI member organization and paid to the WFPI Treasurer for

the succeeding year.

- ii. Individual waivers in the event of double payment: In the event that dues are set individually and an individual radiologist holds membership in two or more WFPI member organizations, she or he can be counted as a member of one organization only for dues purposes, so long as evidence is provided of cross-checking at member level. Individuals are thus only counted once, and dues paid to the WFPI accordingly.
- iii. Non-transferability: Any member organization that is based, wholly or in part, in a country that imposes an absolute restriction on transfer of subscription funds, must so inform the WFPI Council on application for membership (or within three months of any subsequent imposition of such restriction). The member organization must establish an internal fund, details of which are regularly reported to the WFPI Treasurer, whose directions must be accepted on the use of the fund for the WFPI's purposes. Continuation of membership on this basis is conditional on satisfactory administration of this arrangement.
- iv. Delinquent: Any member organization whose dues are ninety (90) calendar days in arrears is notified that unless the dues are paid, or acceptable reasons excusing such nonpayment are submitted to and accepted by the Council, its membership is terminated.
- v. Concession and hardship provisions: Membership dues may be waived or reduced by the WFPI when it is the opinion of a majority of the Council that National or Supranational Members will benefit from a discounted membership; this must be ratified at the next Annual General Meeting.

## FURTHER PROVISIONS

### WFPI COMMITTEES/GROUPS

#### **Section 1. Committee/group formation:**

1.1. Committee/group leaders are nominated by the President and approved by the Council during the Annual Council Meeting. Selection should take into account regional representation, as far as the committees' volunteer bases allow.

1.2. Any individual members of WFPI member organizations can volunteer for committee participation in response to the WFPI Secretary's periodic calls.

1.3. The committee/group leaders liaise with the President to select her or his committee/group's participants, with all selections being subject to the Executive Committee's approval. The committees/groups' membership should reflect regional representation as far as WFPI's volunteer bases allow.

1.4. Committee/group leaders hold a two-year term, renewable once. After two consecutive terms, one two-year term must elapse before they are eligible for office again.

1.5. The committee/group leader puts forward a budget for her or his committee for the Council's approval. Committee/group expenditure and accounting is the responsibility of the committee/group leader.

#### **Section 2. Permanent Committees:**

2.1. The Executive Committee: see the WFPI's bylaws

2.2. The Bylaws and Governance Committee: chaired by the President, the Bylaws and Governance Committee is composed of the at least two senior members of the Council, and as an option, three Members-at-Large appointed by the President and the Past President ad hoc. At founding, all four founding Regional Members are represented, and thereafter, at least 3 Regional Members. Mandates are managed and staggered at the President's discretion, to ensure institutional memory and geographical representation at all times.

**Section 3. Other Committees or groups:** These Committees/groups are created according to need. They include, but are not limited to:

3.1. The Digital Education group, which includes the Online Video Library Committee: selects and assumes editorial responsibility for WFPI's digital education output geared towards radiologists holding training status, pediatric radiologists and other medical professionals in the discipline of pediatric radiology, with a particular focus on low-resource settings. In liaison with other WFPI committees/groups, the Digital Education group plans and proposes projects to this effect for consideration by WFPI's Council.

3.6.3. The Outreach group: responsible for identifying infrastructural deficiencies and imaging needs, or the potential for adapted imaging input so as to improve standards and practices in pediatric radiology, with a particular focus on low-resource settings. In liaison with other WFPI committees, the Outreach Committee plans and proposes projects to this effect for consideration by the WFPI Council.

## ANNEXES

**ANNEX 1: List of Rotating Presidencies, in order of Lead Organizations' tenure of the presidency**

SPR (2011 - 2014)  
ESPR (2015 - 2016)  
SLARP (2016 - 2017)  
AOSPR (2017 - 2018)  
AFSPI (2017 - 2018)

**ANNEX 2: Schedule of WFPI dues**

On 7 September 2012, the WFPI Council set membership dues as follows:

For Regional member organizations:

⇒ 220 US \$ standard fee

⇒ 60 US \$ concessional fee

For National/Supranational member organizations:

⇒ 180 US \$ standard fee

⇒ 30 US \$ concessional fee

For Associate member organizations

⇒ 150 US \$ standard fee

⇒ 20 US \$ concessional fee